



Revenue Careers



Great Careers!

Explore opportunities with Department of Revenue! Revenue's dynamic team is comprised of dedicated professionals who fairly and efficiently collect revenues and administer programs to fund public services, and advocate sound tax policy. We provide great solutions and service by attracting and retaining the best talent and building a diverse workforce. Our employees are our greatest asset. As a member of Revenue's team, you have an important role in our agency mission.

Great Talent!

The Department of Revenue employs approximately 1,000 people, including revenue auditors and agents, tax examiners, administrative law judges, property appraisers, foresters, and computer analysts.

Great Location!

Revenue headquarters is located in Olympia, home to the state capitol. The city, located on Puget Sound's southernmost tip, is rich in history, culture, and natural beauty. Olympia's location provides easy access to the Cascade Mountains, Olympic Peninsula, and the Pacific Ocean.

Position: Cartographer 2
Division: Property Tax

Location: Olympia
Notice: 1-6-614-OC TR

Opens: May 10, 2006
Closes: Open until filled; however, we encourage you to apply by May 24, 2006

Primary Duties:

Provides professional and technical mapping services by researching, designing, compiling, producing and maintaining city boundary maps in a computerized environment. Responsible for the continual incorporation of the mapping component into the larger arena of sales tax city boundary maps. Acts as backup for another Cartographer 2 and provides cartographic services to other divisions when needed.

Using various software products (primarily ArcGIS), reads and interprets complex legal descriptions and plots statewide city annexation information onto city and transportation district maps. Update and maintain digital maps for over 3,850 parcels of real property that are centrally assessed. Updates and maintains Tax Code Area maps and performs associated CAPS system updating. Updates railroad right-of-way maps with information on non-operating lines. Assists railroad appraiser in making determinations of which properties should be centrally and locally assessed.

Compensation:

\$3318-\$4247 per month (Range 52), depending on qualifications. Outstanding benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; Commute Trip Reduction Incentives; flexible work hours; training; and state retirement plans.

Desired Qualifications:

A Bachelor's degree in cartography, geography, photogrammetry, geographic information systems, computer sciences, remote sensing, land survey, civil engineering, natural resources or closely related field that includes at least one course in cartography and one course in computer sciences or geographic information systems.

Great Benefits!

- Competitive salaries
- Excellent health and retirement benefits
- Generous paid vacation and holidays
- Promotion opportunities
- Cross-training opportunities
- Continuous learning opportunities
- Talented co-workers
- Meaningful and ethical work
- Serving citizens and making a difference

Visit us at www.dor.wa.gov

How to Apply

E-mail: jobs@dor.wa.gov

FAX: (360) 664-0658

Mail: Department of Revenue
Office of Human Resources
Attention: Recruitment
P.O. Box 47463
Olympia, WA 98504-7463

AND

One year of professional cartographic or geographic information systems production experience.

A Master's degree with major study in cartography will substitute for the required experience.

One college level course in cartography and one college level course in either computer sciences or geographic information systems AND any combination of four years of: 1) related undergraduate college education and 2) full-time experience in technical cartographic or geographic information systems production will substitute for the Bachelor's degree.

Examination:

The examination is an evaluation of your education and training, and is based upon qualifying information you report on your application form. Be sure to provide clear, detailed information about your job-related education and experience, as this is the information that will be scored. We will mail your score to you, but we cannot tell you your ranking on the list of job applicants. Additional information will not be accepted after the closing date of this announcement.

How to Apply:

Initial screening will be based solely on the information contained in your application form. Send a completed [Washington State job application](#) and exam responses to:

Department of Personnel
Applications Unit
600 S. Franklin St.
PO Box 47561
Olympia, WA 98504-7561

Special Note:

This position is covered by a collective bargaining agreement between the Department of Revenue and the Washington Public Employees Association (WPEA), which contains a "union security" provision. This means that, as a condition of employment you must either join the union and pay union dues, or pay the union a representational or other fee within 30 days of the date you are put into pay status. Some statewide travel is required for these positions. Successful completion of assigned in-service training courses will be required by the appointing authority as a condition of continued employment. Incumbents may be responsible for providing their own transportation to work sites, as assigned. A valid Washington Driver's License is required within 60 days of appointment. Prior to any new

appointment into the Department of Revenue, a background check will be conducted.

The Washington State Department of Revenue is an equal opportunity employer. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, and disabled and Vietnam era veterans are encouraged to apply. Persons of disability, who need assistance in the application/testing process, or those needing this job announcement in an alternative format, may call the Office of Human Resources at (360) 725-7501, TDD/TTY (360) 664-0580.